

Position Description: Camp Ranger

Classification: Exempt

Department: Camping

Reports To: Camping Director

Position Type: Full Time

Location: Camp William B. Snyder (Haymarket, VA)

Position Summary:

The Ranger is a key member of Scouting's camping team providing onsite management and maintenance of camp facilities and properties. This position supervises and organizes those employees and/or volunteers responsible for seasonal and year-round maintenance, health and safety, and security duties.

Essential Functions:

- Operate and keep all physical property and equipment, including tractors and mowers, in safe operating condition.
- Ensure all facilities are properly cleaned and prepared to serve campers upon arrival, addressing any immediate needs as they arise. Facilities should be "showcase ready" at all times.
- Meet all Scouting, local, state, and federal regulations, maintaining positive relationships with local agencies and their staff in all aspects of certification, compliance, and hygiene related to operating a youth camp.

Maintenance of physical facilities and property

- Implement a comprehensive, preventative and proactive facilities maintenance plan, utilizing facilities maintenance software to track and inform decisions.
- Make regular inspections to determine essential repairs and corrective actions required. Prioritize and take action to rectify issues.
- Submit estimates of time and materials when necessary to contract work, and perform general repairs as authorized.



Complete certification for water/wastewater operator. Maintain physical plant, perform routine maintenance and submit all required reports as dictated by certifying agency.
Protection and control of property and people.

- Supervise all use of the property. Patrol the property as necessary for trespass, vandalism, and fire.
- Ensure a safe and healthy camp environment and know emergency procedures, adhering to the Guide to Safe Scouting and the National Camp Accreditation Standards.

Business responsibilities:

- Comply with established Council business procedures, including accounting and petty cash and other funds. Utilize and become proficient in the Council's online reservation system.
- Submit regular reports and maintain essential business records.
- Maintain and manage petty cash, submitting reconciliation reports monthly.
- Supervise maintenance contractors as assigned.
- Maintain a harmonious relationship with all full time, part time and seasonal staff.

OTHER RELATED ACTIVITIES:

This position works with volunteers performing camping, programmatic, and administrative tasks and must maintain positive relationships with them.

MATERIALS AND EQUIPMENT USED:

Tools/shop, vehicles, trailers, tractor, Polaris, chain saw, mower deck, weed eaters, aquatics equipment shooting sports equipment, commercial kitchen equipment.

PHYSICAL REQUIREMENTS:

Medium to heavy work.

WORKING CONDITIONS:

The worker is subject to both inside and outside conditions and may be exposed to environmental conditions.

MINIMUM QUALIFICATIONS:

Must be 21 years of age or older.

EDUCATION:

High school degree or GED equivalent, valid driver's license, Ability to read, write and communicate with others clearly, experience with maintenance and tool usage.

Pay: \$35,000 - \$45,000 per year (must live on-site)



Must meet all Scouting America eligibility requirements and willing/able to complete Scouting America National Camp School Ranger Certification.

Previous experiences with Scouting America desired but not required.

ADDITIONAL INFORMATION:

- Employee benefits (e.g. vacation, health coverage, retirement, and housing) are included.
- Accept a flexible work schedule that will include weekends.
- Ability to plan personal times and schedule work without direct supervision
- Must subscribe to and live by the basic tenets embodied in the Scout Oath and Law and are currently or willing to become a member of the Boy Scouts of America.
- Ability to work with a minimum of supervision
- Ability to relate well with people and to have a friendly and helpful attitude toward the

Scouting family and the public

- Ability to effectively enforce established Council policies and procedures
- Ability to perform a variety of basic maintenance skills, including plumbing, electrical, and carpentry, with specialized capability in at least one technical skill. Has experience in using hand tools.