



## 2026 District Camp Card Chair Job Description SCOUTING AMERICA NATIONAL CAPITAL AREA COUNCIL

1. Camp Card Champion for District. Get at least ten units to sign up for the Camp Card Sale by **February 4<sup>th</sup>, 2026**.
2. Attend Council Webinar on **January 8<sup>th</sup>, 2026 @ 7PM**.
3. Present information at your District Camp Card Kick-off and Roundtables, with the goal of sharing best practices and getting units thinking about their unit camping and program needs for the 2026 year.
4. Understand and communicate the impact that Camp Card sales have on Scouting at all levels.
  - a. Council Level
  - b. Unit Level
  - c. Youth / Parent Level
5. Understand the sale deadlines and youth incentive and how to fill out the paperwork/tracking forms.
6. Enthusiastically promote the sale – to both Unit Camp Card Chairs and parents.
7. Work with District Executive to secure location and present at the District Camp Card Training Kickoff / Distribution the week of **February 8<sup>th</sup>, 2026**. All materials will be distributed at your Distribution location.
8. Send out weekly communications to unit Camp Card Chairs, highlighting units that are having success.
9. Assist Unit Camp Card Chairs in securing storefronts for Camp Card sales.
10. Assist Units to secure additional Camp Cards as needed.
11. Help assist Unit Camp Card Chairs by reconciling their unit accounts between **April 10<sup>th</sup> and April 17<sup>th</sup>, 2026. (Units with cards on consignment only)** This includes:
  - a. Collecting all money for sold cards and unsold cards not returned.
  - b. Collecting all unsold cards
  - c. Reconciling check out receipts.
  - d. Ensuring everything is turned in on time to NCAC.
12. Provide friendly reminders that the units keep their commission on the front end; 100% of unsold cards must be collected and turned in with payment; units are responsible for payment of sold cards and any unsold cards not returned. **(Note: If a unit pre-buys 100 cards, at the 70% commission, the unit has already settled account.)**