



2025 District Camp Card Chair Job Description NCAC, BSA

1. Camp Card Champion for District. Get as many units excited to sign up for the 2025 Camp Card sales by February 5th.
2. Develop presentation for Scout Card Kick-off, that outlines best practices and gets units thinking about their unit camping and program needs for the 2025 year.
3. Understand and communicate the impact that Camp Card sales have on Scouting at all levels.
 - a. Council Level
 - b. Unit Level
 - c. Parent/youth level
4. Understand the sale deadlines and youth incentive and how to fill out the paperwork/tracking forms.
5. Enthusiastically promote the sale – to both Unit Scout Card Chairs and parents
6. Secure location and present at the District Camp Card Training Kickoff on February 11th @ 7:00 p.m. or before. (All materials will be distributed at your Distribution location)
7. Send out weekly communications to unit Camp Card Chairs, highlighting units that are having success.
8. Help assist unit Camp Card chairs by reconciling their unit accounts between March 31st and April 11th. This includes:
 - a. Collecting all money for sold cards and unsold cards not returned.
 - b. Collecting all unsold cards
 - c. Reconciling checks out receipts.
 - d. Ensuring everything is turned in on time to NCAC.
9. Provide friendly reminders that the units keep their commission on the front end; 100% of unsold cards must be collected and turned in with payment; units are responsible for payment of sold cards and any unsold cards not returned. **(Note: If your unit pre-buys 100 cards, at the 70% commission, your unit has already settled account.)**